

OCCUPATIONAL AND PROFESSIONAL LICENSING BOARD OF INDUSTRIAL TRADES

Trade Contractor Licensing – All Trades

Trade	Bond Amount (Company)	Bond Amount (Master)	Bond & License Expiration Date
Electrical (Regular Voltage)	\$4000	\$2000	November 30 (Odd Year)
Electrical (Low Voltage)	\$2000	\$1000	November 30 (Odd Year)
Elevator	\$4000	Not Required	November 30 (Odd Year)
Plumbing/Gasfitting	\$5000	\$5000	March 31 (Even Year)
Refrigeration/Air Conditioning	\$5000	\$5000	September 30 (Even Year)

Some Frequently Asked Questions

Where do I start?

- **REGISTER** - You will need to register with the Corporations Division of DCLP. All companies conducting business in the District of Columbia whether domestic (DC) or foreign (non-District) must be in good standing with DLCP to apply for a contractor's license. After you have successfully registered, you will be issued a certificate of good standing. Please visit CorpOnline (<https://dlcp.dc.gov/page/corporations>) more information.
- **SELECT A DESIGNATED MASTER** - A designated master or qualifier is required. This individual must be a DC licensed master tradesperson and is responsible for supervising the work and individuals associated with a project.
- **BOND YOUR COMPANY AND MASTER** – With the exception of the elevator trades, surety bonds for both the company and master are required. You will need to include the Power of Attorney forms provided by the insurer. Please make sure you have all the appropriate signatures on the forms. Please see the table above for bond amounts and expiration dates. Copies of bonds are provided below.

I'm ready to take my exam. Is there a study guide?

There is no exam required to obtain a contractor's license.

What You Will Need To Apply:

- ✓ Proof of Registration/Certificate of Good Standing ¹
- ✓ Designated DC -licensed master tradesperson ²
- ✓ Surety bonds for company and master. Bond forms are provided in the online application
- ✓ Debit or credit card to pay any associated fees

Ready to apply? Visit the **Board of Industrial Trades** (<https://dlcp.dc.gov/industrialtrades>)

NEW APPLICANTS – Begin your online application (<https://govservices.dhra.dc.gov/newoplallicenses>)

NOTE: Bond expiration dates must coincide with license expiration dates. You must include a power of attorney form provided by your insurance company. Copies of bond forms are provided here and in the online application.

¹ For more information to obtain this document, please visit <https://dlcp.dc.gov/page/corporations>.

² During the application process, you must select a DC licensed master and upload the Master's bond. Once you have selected your master, they will need to confirm/accept their designation to your company by logging on to their personal account at <https://dlcp.dc.gov/industrialtrades>. Your application cannot be completed without his/her confirmation.