

OCCUPATIONAL AND PROFESSIONAL LICENSING BOARD OF INDUSTRIAL TRADES

Elevator Maintenance – Mechanics and Inspectors

Licenses are offered for mechanics and inspectors. Regardless of when they were obtained, licenses expire **November 30** on odd-numbered years.

License	Experience	Documents
Mechanic	Certificate or 2 years' experience or Endorsement	Certificate of Completion or Employment Verification Letter or Copy of valid/ current State License
Inspector	ASME QEI-1	QEI Certificate

Some Frequently Asked Questions

I'm ready to take my exam. Is there a study guide?

There is no exam or study guide for the elevator trades. You can obtain your elevator mechanic license by completing an apprenticeship program, showing proof of two years' experience in the trade, or providing a copy of a current license in another state or jurisdiction. An ASME QEI-1 certificate is required for elevator inspectors' licenses.

Where can I find more information on training and resources?

American Society of Mechanical Engineers, <https://www.asme.org>, (202) 785-7499

International Union of Elevator Constructors (IUEC), <https://www.iuec.org>, (301) 459-0497

National Association of Elevator Safety Authorities (NAESA International), <https://naesai.org>, (360) 292-4968

What will I need before I apply?

- ✓ One 2"x2" passport-style photo (*.jpeg format*)
- ✓ Government-issued identification card (*e.g., driver's license*)
- ✓ Debit or credit card to pay application, exam, or license fees
- ✓ Certificate of completion or employment verification letter or valid state license

Ready to apply? Visit the **Board of Industrial Trades** (<https://dlcp.dc.gov/industrialtrades>)

NEW APPLICANTS – Begin your online application (<https://govservices.dcr.dcgov/newoplallicenses>)