



District of Columbia Government
Corporations Division

Instruction Sheet for Certificate of Trust for Domestic Statutory Trust
Form DST-1, Ver. 5, September 2023

Use this instruction sheet to draft certificate of trust for your statutory trust; or use the Certificate of Trust template on page 2.

This will establish your new Domestic Business Statutory Trust in the District of Columbia.

Table with 2 columns: ENTITY TYPE / AUTHORITY and FILING FEE. Row 1: Domestic Statutory Trust: § 29-1202.01. § 29-102.01 | Refer to Corporate Fee Schedule posted online.

The following information is required for certificate of trust.

- 1. The name of the statutory trust. The name of a statutory trust may contain the words "company", "association", "club", "foundation", "fund", "institute", "society", "union", "syndicate", "limited", or "trust", or words of similar import, and may contain the name of a beneficial owner, a trustee, or any other person.
2. The location and address of the principal office of the association.
3. Registered Agent's name and address in the District Columbia.
4. If the trust may have one or more series, a statement to that effect.
5. Effective Date.
6. Miscellaneous Provisions.
7. State the names, residence and business addresses of each person (trustee and beneficial owner) whose aggregate share of direct or indirect, legal or beneficial ownership of a governance or total distributional interest of the entity:
(A) Exceeds 10 percent; or
(B) Does not exceed 10 percent; provided, that the person:
(i) Controls the financial or operational decisions of such entity; or
(ii) Has the ability to direct the day-to-day operations of such entity.
8. Organizers names and address; each Organizer must sign and date the articles.

Mail all forms and required payment to: Department of Licensing and Consumer Protection, Corporations Division, PO Box 712300, Philadelphia, PA 19171-2300, Phone: (202) 442-4432. Many corporate filings are available online. Go to our CorpOnline site at https://corponline.dlcp.dc.gov and sign in with Access DC to proceed. Online filings are paid by credit card.



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One or more persons acting as the organizers under the provisions of the Title 29 of D.C. Code (Business Organizations Act) adopt the following Certificate of Trust filing:

1. The name of the statutory trust
2. Principal office address
3. Registered Agent's name and address in the District Columbia
4. If the trust may have one or more series, a statement to that effect
5. Effective date
6. Miscellaneous Provisions
7. State the names and addresses of each person (trustee and beneficial owner) that has interest or control over this trust (review instruction sheet for more information)

If you sign this form you agree that anyone who makes a false statement can be punished by criminal penalties of a fine up to \$1000, imprisonment up to 180 days, or both, under DCOC § 22-2405;

8. Organizers Name & Address	8A. Organizers Signature and Date
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