



District of Columbia Government
Corporations Division

Instruction Sheet for Articles of Incorporation for Domestic Limited Cooperative Association
Form DLCA-1, Ver. 5, September 2023

Use these instructions to draft articles of incorporation for your association; or use the Articles of Incorporation on page 2. This will establish your new Domestic Limited Cooperative Association in the District of Columbia.

Table with 2 columns: ENTITY TYPE / AUTHORITY and FILING FEE. Row 1: Domestic Limited Cooperative Association: § 29-1003.02 & 29-102.01 | Refer to Corporate Fee Schedule posted online.

The following information is required for articles of organization.

- 1. The name of the association. The name of a limited cooperative association shall contain the words "limited cooperative association" or "limited cooperative" or the abbreviation "L.C.A." or "LCA". "Limited" may be abbreviated as "Ltd. ". "Cooperative" may be abbreviated as "Co-op.", "Coop.", "Co-op", or "Coop". "Association" may be abbreviated as "Assoc.", "Assoc", "Assn.", or "Assn".
2. A statement as to the purpose or purposes for which the association is formed.
3. The term of existence of the association, which may be perpetual.
4. The location and address of the principal office of the association.
5. Registered Agent's name and address in the District Columbia.
6. Miscellaneous Provision.
7. State the names, residence and business addresses of each person (director and member and officer) whose aggregate share of direct or indirect, legal or beneficial ownership of a governance or total distributional interest of the entity: (A) Exceeds 10 percent; or (B) Does not exceed 10 percent; provided, that the person: (i) Controls the financial or operational decisions of such entity; or (ii) Has the ability to direct the day-to-day operations of such entity.
8. Organizers names and address; each Organizer must sign and date the articles.

Mail all forms and required payment to: Department of Licensing and Consumer Protection, Corporations Division, PO Box 712300, Philadelphia, PA 19171-2300, Phone: (202) 442-4432. Many corporate filings are available online. Go to our CorpOnline site at https://corponline.dlcp.dc.gov and sign in with Access DC to proceed. Online filings are paid by credit card.



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One or more persons acting as the organizers under the provisions of the Title 29 of D.C. Code (Business Organizations Act) adopt the following Articles of Organization:

1. Association Name
2. Association Purpose
3. Term of Existence
4. Principal office address
5. Registered Agent's name and address in the District Columbia
6. Miscellaneous Provision
7. State the names and addresses of each person (director and member and officer) that has interest or control over this association (review instruction sheet for more information)

If you sign this form you agree that anyone who makes a false statement can be punished by criminal penalties of a fine up to \$1000, imprisonment up to 180 days, or both, under DCOC § 22-2405;

8. Organizers Name & Address	8A. Organizers Signature and Date
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