



District of Columbia Government Corporations Division

Instruction Sheet for Articles of Organization for Domestic Limited Liability Company (LLC) Form DLC-1, Ver. 9, September 2023

Use this instruction to draft articles of organization for your LLC; or use the Articles of Organization on page 2. This will establish your new Limited Liability Company in the District of Columbia.

Table with 2 columns: ENTITY TYPE / AUTHORITY and FILING FEE. Row 1: Domestic Limited Liability Company: § 29-802.01. & 29-102.01 | Refer to Corporate Fee Schedule posted online;

- 1. Name of the limited liability company. The name of a limited liability company other than a professional limited liability company shall contain the words "limited liability company" or "limited company" or the abbreviation "L.L.C.", "LLC", "L.C." or "LC".
2. The street address of the initial principal office.
3. Registered Agent's name and address in the District Columbia.
4. Statement that the limited liability company has at least one member.
5. Effective date of the articles. If no date is selected (date must be current date or up to 90 days in advance but not in the past) then filing date becomes the effective date.
6. Miscellaneous provisions. Additional details and optional provisions may be included in this section such as organization's purpose (for PLLCs) or series LLC language as shown below:
7. State the names, residence and business addresses of each person (member and manager) whose aggregate share of direct or indirect, legal or beneficial ownership of a governance or total distributional interest of the entity:
8. Organizer's name, address, signature and date.

Mail all forms and required payment to: Department of Licensing and Consumer Protection Corporations Division PO Box 712300 Philadelphia, PA 19171-2300 Phone: (202) 442-4432

Many corporate filings are available online. Go to our CorpOnline site at https://corponline.dlcp.dc.gov and sign in with Access DC to proceed. Online filings are paid by credit card.



**District of Columbia Government
Corporations Division**

**Articles of Organization for Domestic Limited Liability Company
Form DLC-1, Ver. 9, September 2023**

One or more persons acting as the organizers under the provisions of the Title 29 of D.C. Code (Business Organizations Act) adopt the following Articles of Organization:

1. Company name

2. The street address of the initial principal office

3. Registered agent's name and address in the District of Columbia

4. The limited liability company has at least one member.

5. Effective date

6. Miscellaneous provisions (Include Language about Series LLC and Professional Service Description for PLLCs if applicable)

7. State the names and addresses of each person (member and manager) that has interest or control over this company (review instruction sheet for more information)

If you sign this form you agree that anyone who makes a false statement can be punished by criminal penalties of a fine up to \$1000, imprisonment up to 180 days, or both, under DCOC § 22-2405;

8. Organizer's Name & Address

8A. Organizer's Signature and Date

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